



CHICKEN & EGG PICTURES

Posted: September 24, 2018

## Program & Partnerships Manager

Full-time position

Location: Brooklyn (San Francisco or Los Angeles may be possible)

Chicken & Egg Pictures is seeking a Program & Partnerships Manager to join our small and growing program team, supporting women nonfiction filmmakers globally at all stages of their careers and filmmaking.

As part of a collaborative and ambitious organization, this is an opportunity to contribute to the development and growth of Chicken & Egg Pictures. In recruiting for this newly created position, we're seeking a colleague who has many of the following skillsets and knowledge, who is also adaptive and will complement and grow with our team.

The Program & Partnerships Manager derives satisfaction from facilitating direct support to women artists and connecting them to the right potential partners. You shine at making people feel heard and nurtured and at making meaningful connections.

You also love developing new ideas and partnerships and have a talent for turning those ideas into actions that will advance the organization, the filmmakers, as well as the field at large. You consider your ability to see a project from conception to completion among your strongest aptitudes. You are resourceful, eager to learn, and possess a positive and energetic approach to your work.

The Program & Partnerships Manager will have an integral role in several of our soon-to-be-launched programs in support of our goal to provide creative, professional, and financial support to filmmakers at strategic junctures in their careers, including a program that supports the funding and production of shorts and short films series; and another that provides completion grants for feature-length films, combined with coaching and mentorship for the filmmaker.

We are committed to professional development and building leadership in the nonfiction film field. And we are proud of our positive team culture, where we enjoy learning from and with each other. Come join a creative team that is truly passionate about advancing our mission of supporting women nonfiction filmmakers globally.

## Who We Are

Chicken & Egg Pictures is a 501(c)(3) nonprofit organization that supports women nonfiction filmmakers whose artful and innovative storytelling catalyzes social change. We envision an inclusive media industry in which women and gender non-conforming filmmakers, representing a range of experiences and backgrounds, are fully supported to realize their artistic goals, and build sustainable and fulfilling careers.

Since 2005, we have supported over 285 filmmakers, providing over \$6.3 million in grants and thousands of hours of mentorship and creative support. We are known for our ability to spot exciting new talent and compelling projects with great potential. We elevate and amplify voices that make universal themes accessible, personal, and resonant. Additional information on our current programs may be found on our website:

[www.chickeneggpics.org](http://www.chickeneggpics.org)

## What You'll Do

This is a mid-level managerial position. Reporting to the Director of Programs, and working closely with every member of the team, some of your responsibilities will include:

### Programs

- Develop and manage the shorts and short films series program, including overseeing the selection process and coordinating with partners and filmmakers on deliverables and deadlines.
- Identify, build, and nurture partnerships for production, distribution, and funding for the shorts and short film series program.
- Oversee process for selection of filmmaker participants in the completion fund program.
- Facilitate connections between festival contacts and completion fund program participants; and provide strategic guidance to filmmakers on film completion, festival launching, outreach, and distribution.

### Partnerships and Networks

- Open doors to supported filmmakers to increase their access to resources and opportunities by connecting them with potential funders, partners, and networks.
- Represent Chicken & Egg Pictures at film markets and forums, and initiate and build industry relationships and collaboration.
- Engage funders and prospective donors in our work at individual meetings and special events to help raise funds for the organization.

### Additional responsibilities, depending on profile of incumbent

- Contribute to the development of program curriculum, identify and invite guest experts, and facilitate workshop sessions with program team colleagues.
- Review applications and participate in the selection process for other Chicken & Egg Pictures programs, as needed.
- Mentor filmmakers and provide feedback on their film cuts.
- Other projects and tasks, as assigned.

## Who You Are

You bring the following knowledge and experience:

1. *Production Chops*: You have directed or produced one or more nonfiction films (feature-length, shorts, and/or short series) and have up-to-date knowledge of funding and distribution opportunities.
2. *Film and Media Industry*: You have experience building fruitful relationships and partnerships in the nonfiction film and media field, in the US and internationally, and will bring your extensive industry networks to the work.
3. *Film Funding*: You are knowledgeable about the current film funding landscape, and you have experience and comfort with fundraising.
4. *Artistic Sensibility*: You have developed a keen eye for reviewing, selecting, and providing feedback on a range of film and media projects.
5. *Mentoring and Coaching*: You know how to and enjoy mentoring and coaching other filmmakers through their production and creative storytelling challenges; and you have experience teaching and/or facilitating group workshops.
6. *Shorts and Series*: Ideally, you have experience in the short films and films series field, including up-to-date knowledge on funding and distribution opportunities.

To be successful in this position, you will excel in the following three professional areas:

1. *Project management ability:* You are adept at simultaneously managing multiple projects. This is, in part, thanks to your attention to detail, follow-through, anticipation of obstacles, and prioritization skills. You are tech savvy and can quickly learn new tools and platforms. You have excellent judgement, resourcefulness, and problem-solving skills, and you love learning new ways to be more efficient.
2. *Communication and interpersonal skills:* You are also adept at public speaking, including on panels and in front of audiences of donors or filmmakers. You consider relationship-building with a diverse range of people to be one of your strongest talents. Among the traits that make you a valuable team member are your sense of humor, initiative, warmth, and flexibility.
3. *Work ethic and style:* You bring your strong work ethic and ambitious “can-do” attitude to every project. A life-long learner, you are curious and value a diversity of thought, background, and perspective.

The Program & Partnerships Manager is willing to occasionally travel and attend organizational activities on evenings and weekends.

A passion for advancing the mission of Chicken & Egg Pictures is a must!

## What Else You Should Know

**Start date:** Early January 2019

**Deadline:** Applications will be processed on a rolling basis until the position is filled. Early submission of your application is recommended. First-round interviews will take place in late October and early November 2018.

**Location:** It is strongly preferred for this position to be based in Brooklyn with the majority of the team, but exceptional candidates based in San Francisco and Los Angeles, with a willingness to travel, may be considered.

**Work Environment:** Chicken & Egg Pictures’ main office is located in Brooklyn, NY and is shared with other film industry companies in a bright, open plan office. A satellite office is located in San Francisco, CA. Occasional travel may be required, with advance notice.

**Compensation:** Compensation is competitive and we offer an exceptional benefits package.

**Physical Demands:** No unusual physical requirements. Nearly all work is performed in a comfortable indoor facility. The job requires the ability to see information in print and electronically.

**Equal Employment Opportunity:** Chicken & Egg Pictures is an at-will and equal opportunity employer. We strongly encourage and seek applications from women, people of color, and bilingual and multicultural individuals, as well as members of the LGBTQ community. Applicants shall not be discriminated against because of race, religion, sex, national origin, ethnicity, age, disability, political affiliation, sexual orientation, gender identity, color, marital status or medical condition, including acquired immune deficiency syndrome (AIDS) and AIDS-related conditions.

**Applicants with Disabilities:** Reasonable accommodation will be made so that qualified disabled applicants may participate in the application process.

## How to Apply

Send your cover letter, resume, a list of three references, and salary requirements to [jobs@chickeneggpics.org](mailto:jobs@chickeneggpics.org). Include “Program & Partnerships Manager – [your name]” in the subject line. Kindly include where you learned about this position opening. Please, no phone calls. We will only respond to shortlisted candidates.